

September 8, 2023

Dear Blake Theater Parents/Guardians and Students:

Welcome to the 2023-2024 theatrical season at Blake Middle School. We are thrilled to have your child involved with this year's productions of Disney's Aladdin (performances **November 17th & 18th**), Pure Imagination (A MusiCAL Review with performances **February 9th & 10th**) and The Enchanted Bookshop (performances **April 5th & 6th**). Please review the following information with your student. Both of you must sign the form and return it to me no later than **Friday, September 22nd**. If, after reviewing this information, you and/or your child feel the production is more of a commitment than previously thought, please let me know as soon as possible.

### **Rehearsals:**

Students are expected to be at their scheduled rehearsals and stay in the auditorium unless otherwise specified. Most days rehearsals will go from **2:15-3:30 pm**. As we get closer to the show we may go to **4:15pm**. **Students who need to take the 3:45pm late bus (Monday-Thursday) will be released in time to meet the bus.** Weekly e-mails, daily announcements, as well as the calendar on [blaketheater.weebly.com](http://blaketheater.weebly.com), are how students will know if they are required at rehearsals. Please make sure rides are arranged for prompt pick up. Other information and publicity can be accessed on our new Facebook account (<https://www.facebook.com/blakemstheater/>) and Instagram account (@blake\_middle\_school\_theater).

### **Crew time:**

All crew members will be expected to sign in and out and work on the project assigned. Each crew member is also responsible for cleaning up the area and the materials used. If a student is not in the designated work location or is causing disruption to the work spaces, parents will be notified. Once a parent is notified twice, the student may lose the opportunity to continue working on the show(s).

### **Set Crew and Tech Crew -**

Set Crew days will be **Tuesdays and Fridays from 2:15 - 3:30 pm**. The schedule for the tech students will be **Mondays and Thursdays from 2:15 - 3:30 pm**. Tech will be asked to come additional days when we get close to production dates. **ANY** set crew member or actor (if not in the fall production) is welcome to take the lighting class that will be scheduled. Information will be coming soon. If you are in the tech crew, you must take this class.

### **Maintaining Time and School Work:**

As this is a school production, responsibility to academics is paramount. If your student (actor or crew) is having difficulty managing time and academics suffer because of the play commitments, please let me know. We can discuss the best course of action for your student.

### **Tech week:**

The week before the performances is "Tech Week" and every cast and crew member **MUST BE** present at **ALL** rehearsals – **without exception**. Monday through Wednesday of that week rehearsal will go from approximately **2:15 - 5:15 pm**. On Thursday night of Tech Week, we could go until **5:45 pm**.

### **Participation Fee:**

If your student is only interested in doing **one** show, the fee will be **\$200**. If your student will be working on **two** shows, the fee will be **\$250**. Should your student change their mind and want to do both shows, you will be asked to provide the extra **\$50**. Conversely, if your student chooses not to continue on after the first show,

three tickets will be provided for the second show as compensation. If you are in need of financial assistance (partial/full scholarships, deferred payments, etc.), please contact me. We do not want finances to prohibit a student's ability or potential to participate. Participation fee checks should be made out to **Town of Medfield.**

**Parent Participation:**

Parents play an important role in the success of our program. Please contact Kim Price at [kimprice73@gmail.com](mailto:kimprice73@gmail.com) if you have questions or are willing to help. There are several opportunities to get involved.

Remember this is a school activity so all school rules apply.

Thank you in advance for your anticipated cooperation and support!

Sincerely,

Tracy Allen

\*\*\*Please remember to sign the indemnity form on the back.

I, \_\_\_\_\_ (print) have read the aforementioned information and understand the level of personal commitment and expectations of participating in the 2023-2024 theater season.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_ (print) have read the aforementioned information and understand the level of commitment this production requires of my student. **My student is also available for ALL Tech Week and performance days.**

\_\_\_\_\_  
Parent/Guardian's signature

\_\_\_\_\_  
Date

I am paying \$250 (2 shows). \_\_\_\_\_

I am paying \$200 (1 show) \_\_\_\_\_

I will reach out regarding financial assistance. \_\_\_\_\_

I give permission to share my email with parent helpers for the purposes of coordinating rides, rehearsals, cast gatherings, etc. **PLEASE PRINT.**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Email



# MEDFIELD PUBLIC SCHOOLS

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## MEDFIELD PUBLIC SCHOOLS

School Year 2022 to 2023

Athletics, Extracurricular Clubs/Activities and/or Field Trips

### PARENTAL CONSENT RELEASE FROM LIABILITY AND INDEMNITY AGREEMENT

We, the undersigned parent/guardian of, \_\_\_\_\_ a minor, do hereby consent to his/her participation in voluntary athletic programs, extracurricular clubs/activities and/or field trips and do forever release, acquit, discharge, and covenant to holdharmless the Town of Medfield, a municipal corporation of the Commonwealth of Massachusetts, and its successors, departments, officers, employees, servants, and agents, of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation on account of, or in any way growing out of, directly or indirectly, all known and unknown personal injuries or property damage which we/I may now or hereafter have as the parent(s) or guardian(s) of said minor, and also all claims or right of action for damages which said minor has or hereafter may acquire, either before or after he/she has reached his/her majority resulting or to result from his/her participation in the Medfield Public Schools athletic programs, extracurricular clubs/activities and/or field trips; FURTHERMORE, we/I hereby agree to protect the Town of Medfield and its successors, departments, officers, employees, servants and agents against any claim for damages, compensation or otherwise on the part of said minor growing out of/ or resulting from injury to said minor in connection with his/her participation in the Medfield Public Schools voluntary athletic programs, extracurricular clubs/activities and/or field trips, and to indemnify, reimburse or make good to the Town of Medfield or its successors, departments, officers, employees, servants and agents any loss or damage or costs including attorney's fees, the Town or its representatives may have to pay if any litigation arises from said minor's intentional, grossly negligent, or reckless acts or omissions while participating in said sports, extracurricular clubs/activities and field trip programs.

School: \_\_\_\_\_

Extracurricular Club/Activity/Field Trip:

\_\_\_\_\_

Signature(s) of Parent(s) or Guardian(s)

Date

Relationship

(Note: This form may not be altered in any way)